

RSSAC Teleconference Minutes

1 October 2015 | 14:00-15:30 UTC

Attendance

A/J Brad Verd, Matt Weinberg
B Wes Hardaker
C Paul Vixie, Hank Kilmer
D Tripti Sinha
E Kevin Jones, Bobby Cates
F Suzanne Woolf
G Jim Cassell, Kevin Wright
H
I Lars-Johan Liman
K
L
M

IANA Functions Operator	Apology
Root Zone Administrator	Ashley Heineman
Root Zone Maintainer	Duane Wessels

Liaison from the IAB	Daniel Migault
Liaison from the SSAC	Russ Mundy
Liaison to the Board of Directors	Suzanne Woolf

Staff	Carlos Reyes, Kathy Schnitt, Steve Sheng
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Open Action Items from Previous Teleconference(s)

- None

Action Items from This Meeting

- Carlos Reyes to publish the minutes from the 3 September 2015 teleconference.
- Carlos Reyes to notify the Caucus applicant, subscribe the applicant to the mailing list, notify the Caucus, and update the Caucus webpage.
- Lars-Johan Liman to draft for discussion a report on the Workshop 2015.
- Carlos Reyes to work with Lars-Johan Liman, Tripti Sinha, and Suzanne Woolf on an agenda for the RSSAC meeting with the Board of Directors.
- Lars-Johan Liman, Tripti Sinha, Suzanne Woolf, Brad Verd, and Ashley Heineman to collaborate on content and coordinate presentations for the root server operations tutorials.
- Carlos Reyes to work with Lars-Johan Liman, Tripti Sinha, and Russ Mundy on an agenda for the RSSAC meeting with the SSAC.
- Duane Wessels to draft changes for discussion to RSSAC002.
- The RSSAC to discuss the process for updating a publication at ICANN54.

- Lars-Johan Liman to ask the Caucus for agenda items for its meeting at IETF94.
- The RSSAC to discuss the status of the History of the Root Server System document at ICANN54.

Call to Order

Lars-Johan Liman called the meeting to order at 14:03 UTC.

Roll Call

Lars-Johan Liman conducted a roll call, and a quorum was present to conduct the meeting and to take formal action, if necessary.

Agenda Review

Lars-Johan Liman reviewed the agenda. Two items were added to Any Other Business: Tripti Sinha asked for an update on a potential Caucus meeting at IETF94 and Daniel Migault requested an update on RFC2870bis. Suzanne Woolf mentioned she would provide a written update on the CCWG on Enhancing ICANN Accountability efforts.

Action Item Review

Carlos Reyes reviewed the action items from the previous meetings. All action items were completed.

Approval of Minutes

The RSSAC approved the draft minutes from the 3 September 2015 teleconference.

ACTION ITEM: Carlos Reyes to publish the minutes from the 3 September 2015 teleconference.

Membership Committee Update

Paul Vixie provided an update from the Membership Committee including upcoming composition transitions. The Membership Committee also recommended the RSSAC approve one applicant for the Caucus. The RSSAC had no objections.

ACTION ITEM: Carlos Reyes to notify the Caucus applicant, subscribe the applicant to the mailing list, notify the Caucus, and update the Caucus webpage.

ICANN54 Planning

Carlos Reyes presented the draft schedule of RSSAC activities at ICANN54. The draft schedule includes two work sessions, a public session, and meeting with the Board of Directors and SSAC.

ACTION ITEM: Lars-Johan Liman to draft for discussion a report on the Workshop 2015.

ACTION ITEM: Carlos Reyes to work with Lars-Johan Liman, Tripti Sinha, and Suzanne Woolf on an agenda for the RSSAC meeting with the Board of Directors.

The RSSAC also discussed its participation in two tutorials about root server operations.

ACTION ITEM: Lars-Johan Liman, Tripti Sinha, Suzanne Woolf, Brad Verd, and Ashley Heineman to collaborate on content and coordinate presentations for the root server operations tutorials.

The RSSAC discussed potential agenda items for its meeting with the SSAC.

ACTION ITEM: Carlos Reyes to work with Lars-Johan Liman, Tripti Sinha, and Russ Mundy on an agenda for the RSSAC meeting with the SSAC.

Root-Servers.Net Work Party Update

Suzanne Woolf provided an update on the recent efforts of the root-servers.net Work Party. The work party has requested an extension on its deadline. The RSSAC had no objections.

RSSAC002 Errata

Duane Wessels provided an overview of the errata in RSSAC002. The RSSAC agreed to draft changes to RSSAC002 and then present these changes to the Caucus.

ACTION ITEM: Duane Wessels to draft changes for discussion to RSSAC002.

ACTION ITEM: The RSSAC to discuss the process for updating a publication at ICANN54.

RSSAC Liaison to the ICANN Board of Directors

Lars-Johan Liman proposed that the RSSAC delegate to the Co-Chairs the appointment of the RSSAC Liaison to the ICANN Board of Directors. Paul Vixie proposed an open nomination and election process. The RSSAC agreed to follow Paul Vixie's proposal and outlined the process:

1. On Thursday 1 October, the RSSAC support staff will open the nomination period for the RSSAC Liaison to the ICANN Board of Directors. All RSSAC voting members and their alternates are eligible. Incoming liaisons to RSSAC are not eligible.
2. At 23:59 PDT on Saturday 3 October, the nomination period will close.
3. If there is more than one candidate, at 00:00 PDT on Sunday 4 October 2015, RSSAC support staff will initiate a closed, hidden Doodle poll for the

selection of RSSAC Liaison to ICANN Board of Directors. Only primary voting members of RSSAC can vote. In the event that the primary representative cannot vote, he/she should designate the alternate representative for the vote and inform staff.

4. The poll will close at 23:59 PDT on Monday 5 October 2015.
5. A simple majority (half plus one) of the voting members will establish the new Liaison. In the event a simple majority is not achieved due to having more than two nominees, the nominee with the least number of votes is eliminated and the voting is repeated with the reduced slate of names. The process is repeated until a nominee achieves a simple majority. In the event of a tie, a run-off will occur with members indicating their selection. In the event of a second tie, an extraordinary RSSAC teleconference will be held with the floor open for discussion followed by a new vote with the simple majority designating the new liaison.
6. RSSAC support staff will announce the result on the RSSAC mailing list.

ACTION ITEM: The RSSAC to discuss the selection processes for its liaisons at ICANN54.

Any Other Business

The RSSAC discussed whether or not to convene the Caucus at IETF94.

ACTION ITEM: Lars-Johan Liman to ask the Caucus for agenda items for its meeting at IETF94.

Lars-Johan Liman provided an update on the status of RFC2870bis, which has been revised and reviewed and is now waiting for further input from the IAB.

The RSSAC also agreed to discuss the status of the "History of the Root Server System" document at its next teleconference.

ACTION ITEM: The RSSAC to discuss the status of the History of the Root Server System document at ICANN54.

Adjournment

The RSSAC concluded its meeting without objections at 15:43 UTC.