RSSAC Teleconference Minutes
2 April 2015 | 14:00 UTC

Attendance
A/J   Brad Verd, Matt Weinberg
B   Wes Hardaker
C
D   Tripti Sinha (Co-Chair)
E   Kevin Jones
F   Jim Martin
G   Jim Cassell, Kevin Wright
H   Howard Kash
I   Lars-Johan Liman (Co-Chair)
K
L   John Crain
M   Hiro Hotta

IANA Functions Operator	Elise Gerich
Root Zone Administrator	Ashley Heineman
Root Zone Maintainer	Duane Wessels
Liaison from the IAB	Marc Blanchet
Liaison from the SSAC	
Liaison to the ICANN Board	Suzanne Woolf
Apologies	Duane Wessels
Staff	Carlos Reyes, Barbara Roseman. Kathy Schnitt, Steve Sheng

Open Action Items from Previous Teleconference(s)
• Lars-John Liman and Carlos Reyes to collaborate on a poll for determining the best dates for potential Caucus meetings.

Action Items from This Meeting

• Carlos Reyes to add the new Caucus members to the Caucus mailing list and publish their statements of interest.
• Carlos Reyes to publish the approved draft minutes from 5 March 2015.
• Kathy Schnitt to add the RSSAC and Caucus Interaction document to the Caucus wiki workspace.
• Carlos Reyes to publish the approved draft Caucus meeting minutes from 22 March 2015.

- Lars-Johan Liman to encourage RSSAC members to send historical information about root server operational transitions to Steve Sheng.
- Steve Sheng to forward the work statement template to Wes Hardaker, and Wes Hardaker to draft the work statement including scope, expected outcome, and timeframe for Signing the root-servers.net Zone.

Call to Order
Lars-Johan Liman called the meeting to order at 14:03 UTC.

Roll Call
Lars-Johan Liman conducted a roll call, and a quorum was present to take formal action.

Agenda Review
Lars-Johan Liman reviewed the agenda, adding the ICANN Draft FY16 Operating Plan and Budget public comment proceeding to any other business.

Action Item Review
Lars-Johan Liman reviewed the action items for the previous meetings. One action item remains in progress.

Membership Committee Update
Tripti Sinha provided an update from the Membership Committee. The Membership Committee submitted six candidates (Adiel Akplogan, Bobby Cates, Wes Hardaker, Keith Mitchell, Gerry Sneeringer, and William Sotomayor) for approval. The RSSAC discussed the candidates and approved the nominations.

> **ACTION ITEM: Carlos Reyes to add the new Caucus members to the Caucus mailing list and publish their statements of interest.**

Approval of Minutes
The RSSAC reviewed the draft minutes from the meeting on 5 March 2015. The minutes were approved without objections.

> **ACTION ITEM: Carlos Reyes to publish the approved draft minutes from 5 March 2015.**

RSSAC and Caucus Interaction Document
Tripti Sinha provided an update on the RSSAC and Caucus Interaction document. Lars-Johan Liman commented that there was not much discussion on the document at the Caucus launch event at IETF 92. The issue has been tabled for now, and the document will not be added as an amendment to RSSAC 000.

ACTION ITEM: Kathy Schnitt to add the RSSAC and Caucus Interaction document to the Caucus wiki workspace.

Caucus Meeting at IETF 92

Lars-Johan Liman provided a brief report on the well-attended Caucus launch event at IETF 92. The RSSAC also discussed whether or not Caucus meetings should be open or closed to the public. Caucus meetings will be for members only, and observers may be invited to attend. Lars-Johan Liman also reported on the recommendations for future work items from the Caucus, including providing more accessible information about the RSSAC and root server system. These items have been noted as future work items for the Caucus.

Caucus Meeting Minutes

The RSSAC discussed how to handle minutes from its meetings. Draft minutes will be circulated to the Caucus for review and then approved by the RSSAC for posting. The RSSAC reviewed the draft minutes from the Caucus meeting on 22 March 2015. The minutes were approved without objections.

ACTION ITEM: Carlos Reyes to publish the approved draft Caucus meeting minutes from 22 March 2015.

IANA Stewardship Transition Process Update

Suzanne Woolf provided an update on the recent activities of the Cross-Community Working Group on the IANA Stewardship Transition and the Cross-Community Working Group on Enhancing ICANN Accountability, including the formation of design teams. When a consolidated report is presented, the RSSAC will review it for operational concerns.

Evolution of the Root Server System

Lars-Johan Liman led a discussion following up on Bill Manning's proposal to the mailing list of documenting past operational transitions of root servers.

ACTION ITEM: Lars-Johan Liman to encourage RSSAC members to send historical information about root server operational transitions to Steve Sheng.

TTL Work Party Update

Lars-Johan Liman provided a report on behalf of Duane Wessels on the recent activities of the TTL Work Party. Two new members joined the work party as well.

Signing the root-servers.net Zone

Lars-Johan Liman proposed the creation of a work party to explore whether the signing of root-servers.net zone would be a good idea.

ACTION ITEM: Steve Sheng to forward the work statement template to Wes Hardaker, and Wes Hardaker to draft the work statement including scope, expected outcome, and timeframe for the proposed work.

Any Other Business
The RSSAC discussed the open public comment proceeding on the ICANN Draft FY16 Operating Plan and Budget.

Adjournment
The RSSAC concluded its meeting without objections at 15:15 UTC.