

## **RSSAC Executive Committee Meeting**

2 June 2014 | 14:00 UTC

[icann.adobeconnect.com/rssac](http://icann.adobeconnect.com/rssac)

Adigo Conference Bridge: 8365

A/J – Absent

B – Bill Manning

C – Paul Vixie

D – Tripti Sinha

E – Kevin Jones

F – Suzanne Woolf

G – Jim Cassell

H – Howard Kash

I – Lars-Johan Liman

K – Daniel Karrenberg

L – Absent

M – Jun Murai

IANA Functions Administrator – Apologies

IANA Functions Operator – Elise Gerich

Root Zone Maintainer – Apologies

IAB Liaison – Apologies

SSAC Liaison – Apologies

Staff – Julie Hedlund, Susie Johnson, Carlos Reyes, Barbara Roseman, Steve Sheng

### Action Items

- Carlos Reyes to send 5 May and 19 May minutes to the list.
- Carlos Reyes to send Statements of Interest update to the list.
- RSSAC Executive Committee members to draft Statements of Interest.
- Membership Committee to notify outreach lists of Caucus application deadline (end of ICANN 50).
- Lars-Johan Liman to propose deadline for comments on Operational Procedures document.
- Julie Hedlund to incorporate any comments/changes one by one into the document.
- Carlos Reyes to revoke previous action item about forming an RSSAC working group for the IANA.
- Lars-Johan Liman to draft agendas for ICANN 50 sessions.
- Daniel Karrenberg to draft statement about publishing RSSAC 001 and RSSAC 002.

## Call to Order

Lars-Johan Liman called the meeting to order at 14:03 UTC.

## Roll Call

Lars-Johan Liman conducted a roll call.

## Agenda Review

RSSAC 001 discussion added to Any Other Business.

## Housekeeping

The RSSAC discussed the recording of meetings to assist staff with minutes.

Resolution 2014.06.02.01 proposed by Daniel Karrenberg:

*“RSSAC permits ICANN staff to make audio recordings of its meetings for the sole purpose of preparing meeting notes. These recordings are to be completely deleted once the notes have been prepared. The chair may decide to have parts of the meeting excluded from recordings.”*

Second by Suzanne Woolf. Passed unanimously.

## Board Compensation

The RSSAC discussed ICANN Board resolution 2014.04.30.06, allowing compensation for non-voting members. Suzanne Woolf recused herself due to conflict of interest.

Resolution 2014.06.02.01 proposed by Daniel Karrenberg:

*“RSSAC permits its liaison to accept compensation once the ICANN Board passes Resolution 2014.04.30.06.”*

Second by Paul Vixie. Passed unanimously.

## Minutes

The RSSAC discussed the status of minutes from 5 May and 19 May.

**Action Item: Carlos Reyes to send 5 May and 19 May minutes to the list.**

## Membership Committee Update

Paul Vixie provided an update on the work of the Membership Committee and asked RSSAC Executive Committee members to submit Statements of Interest.

**Action Item: Carlos Reyes to send Statements of Interest update to the list.**

**Action Item: RSSAC Executive Committee members to draft Statements of Interest.**

The Caucus will not be convening at ICANN 50, but an RSSAC informational meeting will take place at ICANN 50 to raise awareness about the Caucus. The initial application period will close at the end of ICANN 50.

**Action Item: Membership Committee to notify outreach lists of Caucus application deadline (end of ICANN 50).**

The RSSAC Executive Committee agreed to make one announcement to Caucus applicants who have already submitted statements of interest rather than rolling decisions. That date is to be determined.

## Operational Procedures Document

Lars-Johan Liman reminded the RSSAC Executive Committee that comments are needed in response his proposed text on remaining issues in the document. More work will take place on the operational procedures document during the working session at ICANN 50.

**Action Item: Lars-Johan Liman to propose deadline for comments on operational procedures document.**

**Action Item: Julie Hedlund to incorporate comments/changes one by one into the document.**

## Work Items

There are no updates on the process to develop ICANN's plan to transition of stewardship of the IANA functions effort.

**Action Item: Carlos Reyes to revoke previous action item about forming an RSSAC working group on this.**

Bill Manning provided more context on the DNS Dashboard effort. Previous to RSSAC 001 and RSSAC 002, the RSSAC agreed to provide certain data for an

ICANN DNS Dashboard per the Root Scalability Study. More clarification is needed on what type of data is to be collected and how it is to be presented.

### Next Meeting

The next RSSAC Executive Committee meeting is 16 June at 1400 UTC. The meeting will focus on planning for ICANN 50. The tentative schedule for ICANN 50 is:

- 23 June, 08:00—12:00, working session
- 23 June, 13:30—15:00, public information session
- 24 June, 09:00—12:00, working session
- 24 June, 14:00—17:00, working session
- 26 June, 09:00—11:30, working session

**Action Item: Lars-Johan Liman to draft agendas for ICANN 50 sessions.**

### Any Other Business

The RSSAC Executive Committee agreed that RSSAC 001 and RSSAC 002 need to be reviewed by the Caucus before it is published.

**Action Item: Daniel Karrenberg to draft statement about publishing RSSAC 001 and RSSAC 002.**

### Adjournment

Lars-Johan Liman adjourned the meeting at 15:05 UTC, and the RSSAC Executive Committee concluded its meeting without objection.